

MURRAY RIVER COUNCIL

Expression of Interest

Operation of The Moama Market

Closes: 5pm 16th June 2023



**murray river
council**

Expression of Interest – Operation of The Moama Market

Council is seeking Expressions of Interest (EOI) for the operation of The Moama Market.

The full description of this EOI and the requirements of the market operations is detailed below.

1 EOI

To submit a valid EOI you must submit the required information below.

You must submit your EOI as follows:

1.1 by 5:00 pm on 16th June 2023

1.2 to admin@murrayriver.nsw.gov.au

1.3

2 Licence Agreement (terms and conditions)

The licence to be made between Council and the successful respondent of this EOI is included in the package of information. Applicants are expected to read and understand the terms and conditions of the licence agreement.

3 Enquiries

All enquiries about this request for the EOI should be referred to:

3.1 Beck Hayward, Manager Economic Development and Tourism

3.2 Phone: 0427 560 934

3.3 Email: rhayward@murrayriver.nsw.gov.au

4 Evaluation

EOIs will be evaluated on the following criteria:

4.1 Experience in market operations or similar

4.2 Insurances required for this EOI

4.3 Any innovative ideas and plans to deliver a series of improved and successful markets

5 Mandatory Requirements

For your EOI to be acceptable you must:

5.1 have an Australian Business Number (ABN); and

5.2 hold the insurances that are required by the Agreement

6 Canvassing of councillors and staff

Respondents to the EOI must not approach or request any other person to approach any member of the Council staff or Councillor – individually or collectively to solicit support for their EOI or otherwise seek to influence the outcome of the EOI process.

The EOI of any respondent which engages in conduct prohibited under this clause will not be considered by Council.

7 Insurances

Public Liability Insurance cover of \$10 Million

8 Expression of Interest details

Council is seeking Expressions of Interest (EOI) for a suitable Licensee to operate The Moama Market.

The Moama Market is held at the Moama Soundshell area in Moama NSW and this opportunity is for a market operator to conduct the operations of the market around 26 times per year, for an initial two-year period, with an option to continue.

Full details of the market operator requirements and the terms and conditions are noted in the sample licence agreement included with this EOI.

Response requirements

EOI responses should include:

- 1-2 pages outlining experience in market operations and how the conduct of the market will be managed/operated. Please provide details of any proposed plans, ideas you have for running regular, professional, well-attended and successful markets.
- Insurance details as required by the agreement.
- Referees (non-Council employees or Councillors) to support your EOI.
- Any other information to support your EOI/application.