

MURRAY RIVER COUNCIL
COUNCIL POLICY

**GREEN
WASTE
SUBSIDY
POLICY**
(2019-2020)

POL-405 #2.1



murray river
council

1. INTRODUCTION

This Green Waste Subsidy Policy (the 'Policy') provides financial relief for residents within the green waste bin delivery area defined by Murray River Council (the 'Council') who are adversely affected by the introduction of this service.

2. OBJECTIVES

The objectives of this Policy are to:

- ▶ Provide financial relief to eligible ratepayers in regards to the introduction of the green waste bin to properties located within the nominated collection area, and where requested and approved outside of the nominated collection area; and
- ▶ Provide a framework to assess all green waste bin subsidy claims.

3. SCOPE

This Policy applies to all ratepayers that are eligible to receive the green waste bin delivery service.

4. POLICY STATEMENT

- 4.1 A ratepayer may be eligible for consideration for a green waste bin subsidy, where:
 - (a) Their property is located within the green waste bin delivery area, as defined by Council; and
 - (b) Property owners are eligible pensioners who are experiencing financial difficulties due to the introduction of the additional green waste bin service; or
 - (c) The property is classified a 'units' (including, but not limited to, Strata Property Unit development).
- 4.2 The subsidy offered will be a 50% reduction of the annual fee of the green waste bin service.
- 4.3 Financial relief will only be provided for one criteria per rate assessment.
- 4.4 Council will individually assess pension applications for subsidy for the green waste bin service.
- 4.5 Personal information collected as a result of this Policy will be used for the purpose of assessing the eligibility under the Policy and will not be used for any other purpose or disclosed to any other person unless required by law to do so or authorised to do so by the person to whom the personal information relates.
- 4.6 This Policy is implemented through the Green Waste Bin Subsidy Application Form.
- 4.7 This Policy will only apply for the 2019/2020 financial year.

5. RESPONSIBILITIES

Staff

Council staff, as outlined in the table below, shall manage Green Waste Bin Subsidy Applications.

Process	Responsibility
Provide the Green Waste Bin Subsidy Application Form to Ratepayers	Any staff member
Acceptance of a completed Application Form	Customer Service

Register completed Application Form into CM9	Records Management
Review Green Waste Bin Subsidy Application Forms	<ul style="list-style-type: none"> ▶ Director Planning, Waste & Regulatory Services ▶ Manager Waste & Regulatory Services ▶ Coordinator Waste Management ▶ Waste Education Officer
Approve Green Waste Bin Subsidy	<ul style="list-style-type: none"> ▶ Director Corporate Services ▶ Manager Finance ▶ Coordinator Financial Operations ▶ Revenue Officer ▶ Finance Officer

Training will be provided to give the relevant staff members the knowledge to assess the Applications on a case-by-case basis, acting in accordance with this Policy and within delegated authority.

Records Management

Completed Green Waste Bin Subsidy Application Forms will be captured in CM9, with access restricted to the Finance and Waste & Regulatory Services departments.

6. EVALUATION AND REVIEW

It is the responsibility of the Director Planning, Waste & Regulatory Services to monitor the adequacy of this Policy and recommend appropriate changes.

7. LEGISLATION, ASSOCIATED DOCUMENTS AND DEFINITIONS

Legislation

- ▶ Local Government Act 1993 (NSW);
- ▶ Strata Schemes Management Act 2015

Associated Documents

- ▶ MRC Green Waste Bin Subsidy Application Form
- ▶ MRC Waste Management Strategy

Definitions:

Term	Definition
Unit	A 'unit' is defined as two or more dwellings on one lot of land. They are often have shared access and common areas.

8. DOCUMENT CONTROL

Version No.	Details	Dates	CM9 Reference	Resolution No.
1	Initial Issue – Policy only applied to 2018/19 financial year	27 Nov 2018	CTL/19/25	381118
1.1	Formatted to current format	27 Nov 2018	CTL/19/25	381118
2	Changes to reflect the 2019/20 financial year and revised position titles	28 Jan 2020	CTL/19/25	150120
2.1	Formatted to current format	28 Jan 2020	CTL/19/25	150120

Council reserves the right to review, vary or revoke this policy at any time
This Policy only applies for the 2019/2020 financial year