



## Privacy Notification Form (Pre Collection)

(please refer to Section 10 – Privacy & Personal Information Protection Act 1998)

Name & Address  
(of person supplying  
the information)

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA)

The intended recipients of the personal information are:

- Officers within the Council;
- Data service providers engaged by the Council from time to time;
- Any other agent of the Council; and

- \_\_\_\_\_ (insert name of other intended recipients)

The supply of information by you is:  Voluntary  Non-Voluntary

If you cannot provide, or do not wish to provide, the information sought, Council

Maybe unable to process your application

Will be unable to process your application

Council is collecting this personal information from you in order to:

You may make an application for access or amendment to information held by Council.

You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the PPIPA. Council is to be regarded as the agency that holds the information, however, if it **is not** Council who holds or controls the information, please state below who does:

(Insert the name of the agency who holds or controls the information)

Enquiries concerning the matter can be addressed to:

|                                   |  |      |  |
|-----------------------------------|--|------|--|
| Signature &<br>(Print name below) |  | Date |  |
|-----------------------------------|--|------|--|